

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2016-212 **Issue Date:** 11-08-16 **Closing Date:** 11-22-16

Longhouse Caretaker
YN Facility Management
Department of Administration
Wage: N/A (explained in announcement) /Regular/Full-Time
Location: Wapato Longhouse

This agreement made between the undersigned and the Yakama Nation Facility Management Program defines the responsibilities that the tenants agree to comply with for the occupancy of the Wapato Longhouse Caretaker home. The Caretaker must understand the importance of maintaining the Longhouse in a presentable manner at all times because of the unexpected request for use at any time.

The maintenance of the longhouse will include the following:

- Keeping the floors and carpet clean by sweeping, wet mopping, vacuuming, and periodically applying a coat of wax to extend the life of the vinyl flooring.
- The maintenance of the dirt floor in the ceremonial room will be discussed with the Religious leader of the longhouse and the caretaker will follow their instructions.
- Washing down the interior walls at least once yearly and dusting the ceiling and wood beams for cobwebs in all areas of the longhouse.
- Washing the windows on the inside and the outside at least once yearly and cleaning the window curtains.
- Maintaining the restrooms and showers at all times and ensuring that all areas are sanitized to protect the health of the public. The area around the toilets needs to be washed down at least once a week, and the faucets need to be sanitized on a regular basis to protect against the spread of bacteria. The interior of each restroom needs to be washed down at least once a year or more often if needed.
- The caretaker will be responsible for any minor plumbing problems that may occur within the buildings such as a leaking faucet, a plugged toilet or drain, or a broken pipe under the sinks.
- The caretaker will be responsible for the maintenance of the lighting fixtures inside and outside of the longhouse and will replace the bulbs when necessary.
- The caretaker will ensure that the garbage dumpster is for the exclusive use of the longhouse. If people are seen dumping garbage in or around the dumpster write down the license number of the vehicle and call Tribal Police.
- The caretaker is responsible for the grounds surrounding the longhouse and will keep the area free of garbage and weeds. The Operations Department of Facility Management has an outdoor Custodian that can provide assistance and equipment with the weed abatement when necessary.
- **In exchange for the services provided by the tenants in the maintenance and minor repair of the Wapato/Toppenish Creek Longhouse, the caretaker home is provided to you at no cost.** The fair market rental value of the caretaker home is estimated at \$800.00 a month.
- The Caretaker home has been completely renovated with new paint throughout the home, new kitchen cabinets, new vinyl windows, new vinyl flooring and new carpet throughout, a new heating and air conditioning system, all new appliances, and more insulation has been added to the home to make it more energy efficient.
- **The caretaker is responsible for paying the electrical bill for the caretaker home each month** and must call PP&L and have the power company bill you directly.